



Janet Hoover
Bidder's Conference Remarks
February 7, 2012

Good morning everyone and welcome to the Kentucky Adult Education Bidder's Conference. I am Janet Hoover, Director, System Support, Kentucky Adult Education, Council on Postsecondary Education. I will moderate today's Bidder's Conference.

I have Toni Quire of the KYAE staff here, as well as Susan Morrow-Dickerson of the CPE IT staff, to help make sure the technology is running properly.

At this time, please check to make sure your phone is muted. If not, press *6. If we hear extraneous noise, we may remind you of this again.

This conference is being recorded and will be posted on the Kentucky Adult Education website for review by you later or by those who could not participate today.

Here's the format we'll use today:

- I'll open with a high-level overview of the RFP
- We'll then provide some housekeeping remarks
- Many of you sent in e-mail questions, so I'll go through those.
- Then we'll take your questions live.

Overview

- Kentucky Adult Education, a unit of the Council on Postsecondary Education, is seeking applications for the provision of core adult education services for July 1, 2012-June 30, 2013.
- Required core services are adult literacy services, adult basic education, adult secondary education/GED preparation and local corrections education in counties with full-service jails if the jail meets certain provisions. Other core services are family literacy, English as a second language and workplace education.
- The federal Workforce Investment Act, Title II, under which Kentucky Adult Education receives federal funding, calls for a fair, equitable and competitive process open to all eligible applicants.
- As this is a competitive process, Kentucky Adult Education welcomes and strongly encourages all eligible applicants to apply. All eligible agencies have the right to compete for adult education funding. All proposals from eligible agencies will be reviewed and considered for funding, regardless of whether the eligible agency has provided adult education services in the past.
- Eligible applicants are defined by the federal Workforce Investment Act, Title II, as the following:
 - local education agencies

- community-based organizations of demonstrated effectiveness
 - volunteer literacy organizations of demonstrated effectiveness
 - institutions of higher education
 - public or private nonprofit agencies
 - libraries
 - public housing authorities
 - other nonprofit institutions with the ability to provide literacy services to adults and families
 - And a consortium of the agencies, organizations, institutions, libraries or authorities as described above.
 - Note: Community-based organizations and non-profit institutions include non-profit faith-based organizations.
- Selected applicants will be funded for one year (July 1, 2012 – June 30, 2013) subject to acceptable performance. Grants may be renewed annually contingent upon performance, funding and reauthorization of the federal Workforce Investment Act.
 - The Kentucky Adult Education Act of 2000 requires services to be targeted to communities with the greatest need; therefore, Kentucky Adult Education's funding formula as well as enrollment and GED goals are based on the number of adults in each county without a high school diploma or GED, age 18 to 64, according to the 2006-10 American Community Survey.
 - I want to add just a few words of explanation regarding the American Community Survey in case applicants are not familiar with this data.
 - According to the U.S. Census Bureau, the American Community Survey is an ongoing survey that provides data every year – giving communities the current information needed to plan investments and services.
 - Information from the survey helps determine how more than \$400 billion in federal and state funds are distributed each year. The Office of Vocational and Adult Education, U.S. Department of Education, uses American Community Survey data to determine state-level funding allocations for adult education nationwide.

Housekeeping

- Now, we'll move on to some housekeeping notes.
- This webinar is scheduled to end at 11:30 a.m. Eastern Time. If you have a question that has not been addressed by that time, you have until February 14 to submit that question by e-mail to me at Janet.Hoover@ky.gov.
- We will post the full list of Q&As from the webinar and those received by e-mail.
- If there is a question that I cannot answer today, we will note the question and include the answer in the Q&As on the website.
- We are proceeding today under the assumption that all interested entities have thoroughly read the RFP materials; therefore, we are not going to present the RFP contents but are here to take clarifying questions.
- **Please note:** Your question must be pertinent to the RFP process.

- We will not be providing policy interpretations or providing advice on developing your proposal or providing justification of RFP elements or requirements. This session is to answer clarifying questions related to the RFP process.
- As I said earlier, we will first answer questions we've received by e-mail.
- We've received numerous questions – I'll read each question and answer and Toni will show the document on the screen.
- Some questions and answers are lengthy. I know it's difficult to absorb all of the information that will be shared in this format – just remember that the list I'm reading will be posted in writing on the website.
- In some cases, we received very similar questions from multiple people, so some of the questions I'll read have been summarized, condensed or combined.
- Also, the questions have been categorized, so if you sent multiple questions in an e-mail, they won't necessarily all appear together.
 - [Click here](#) for list of Q&As read during the Bidder's Conference.
- Now, we're ready to take your questions.
- If we run out of time and still have questions that have not been answered, you will have until February 14 to e-mail those to me.
- Please remember, we'll only be answering clarifying questions. Any question that was answered in the list I just read ... or is similar in content or meaning ... will be referred back to the answer already provided above.
- You have two options for asking a question – we'll take these options one at a time:
- At the top of your computer screen, you'll see a tab labeled "Q&A." Click on this tab, and you'll see a hand icon. This is used to "raise your hand."
- So now, anyone who wants to ask a question verbally, please click on the "hand" icon and we will call on you one at a time to un-mute and ask your question.
- Under the "Q&A" tab, you can also type in your question.
- If you want to ask questions in writing, you can start submitting those now.
- Let's go to raised hands.
 - [Click here](#) for the full list of Q&As, including those read during the Bidder's Conference, the verbal questions asked during the Bidder's Conference and written questions submitted during the conference and through February 14, 2012.